



Contact No.: 8433069548

College Code - 1395

A unit of Lakshya development welfare society

# LAKSHYA COLLEGE OF ADVANCE EDUCATION

(Affiliated to BTE, AICTE, PCI)

Bagwara-Seohara, Distt- Bijnor, U.P.-246746

E-mail : tyagi302@gmail.com

01/06/2023

## APPOINTMENT LETTER

Subject: Appointment for post of LECTURER

DEAR PRAMOD KUMAR

We are pleased to offer you the position of LECTURER with LAKSHYA COLLEGE OF ADVANCE EDUCATION, BAGWARA, SEOHARA, DISTT-BIJNOR, U.P. (the 'COLLEGE') on the following terms and conditions:

### 1. Commencement of employment

Your employment will be effective, as of 01/06/2023

### 2. Job title

Your job title will be LECTURER and you will report to PRINCIPAL on the joining day

### 3. Salary

Your salary will be paid as SIX PAY COMMISSION and other benefits will be as per PCI, AICTE, UGC, UP Govt Norms.

### 4. Leave/Holidays

4.1 You are entitled to casual leave as per PCI, AICTE, UGC, UP Govt Norms.

4.2 You are entitled to paid sick leave as per PCI, AICTE, UGC, UP Govt Norms.

4.3 The COLLEGE shall notify a list of declared holidays in the beginning of each year.

### 5. Nature of duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the COLLEGE may call upon you to perform, from time to time. Your specific duties are set out in Schedule II hereto.

### 6. COLLEGE property

You will always maintain in good condition COLLEGE property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the COLLEGE prior to relinquishment of your charge. Failure which the cost of the same will be recovered from you by the COLLEGE.



## 7. Termination

7.1 Your appointment can be terminated by the COLLEGE, by giving you not less than 2 months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.

7.2 You may terminate your employment with the COLLEGE, without any cause, by giving no less than 2 months' prior notice or salary for unsaved period.

7.3 The COLLEGE reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the COLLEGE.

7.4 On the termination of your employment for whatever reason, you will return to the COLLEGE all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

## 8. Applicability of COLLEGE Policy

The COLLEGE shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the COLLEGE shall be binding on you and shall override this Agreement to that extent.

## 9. Governing Law/Jurisdiction

Your employment with the COLLEGE is subject to Indian laws. All disputes shall be subject to the jurisdiction of High Court Uttar Pradesh only.


## 10. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to receiving your acceptance and to working with you.

Yours Sincerely,

PRINCIPAL

  
LAKSHYA COLLEGE OF ADVANCE EDUCATION  
BAGWARA SEOHARA TEH. ADVANCE EDUCATION  
DIST-BIJNOR UTTAR PRADESH  
BAGWARA SEOHARA (BIJNOR)  
PIN-246745