



Bhardwaj Shiksha Sewa Samiti (Reg) Gorakhpur

Smt Champa Devi Shiksha Prakhshishan College

Plot No 190, 204 Village - Tilaura (Mainpar) Post - Pali, Sahjanwa, Gorakhpur (U.P)

Mobile No. 9926670073, 9925375532 Telephone No. 0531 2200435

Email : smtchampadevishiksha@gmail.com, Web: www.scidspcollege.com

Ref. No. SCISPC/C919/2023/Appointment/187B

Dated. 01/09/2023

To,

Dr. Pramod Mourya

Kamla Nehru Nagar, Garha Road Vivekanand Ward,


Ranital, Jabalpur, Madhya Pradesh - 482002

Sub :- Appointment Letter for the post of Principal / Director.

With reference to your application and subsequent interview, the management of **SMT CHAMPA DEVI SHIKSHA PRASHIKSHAN COLLEGE, TILaura (MAINAPAR), PALI, SAHJANWA, GORAKHPUR**, is pleased to Appoint you as a **Principal / Director** **Department of Pharmacy** on the following terms and conditions:

- 1- You are requested to join duty on or before 01-09-2023.
- 2- You will be paid a salary of Rs. 80000,00 per month from the date of your joining break-up of the salary will be detailed in the appointment letter.
- 3- You will be on probation for a period of 12-month from the date of your joining and during the probation period, your services can be terminated at any time without assigning any reason. During probation period you can not leave-resign from your services at the Institution.
- 4- On completion of Probation Period, termination of this appointment will be governed by one month's notice from either side or one month's salary in lieu thereof.
- 5- Your duties besides academic works includes conducting co-curricular, extracurricular activities, training & placement work, maintaining disciplines in students, accompanying with the students for educational tour, placement drives and examination work etc. Even as it may involve having to stay till late hours or travelling out of city.
- 6- You will obey and comply with all reasonable orders and instructions given to you by your Management for time to time.

- 7- You shall not accept any other full or part time job whether for any other monetary consideration or not, not to do any business and not to acquire any financial interest anywhere without the permission of the Institute in writing during your tenure of service with the Institute.
- 8- ABSENCE FROM DUTIES: Your absence for a continuous period of 7 days (including absence when leave though applied but not granted) or overstay for a period of 7 days would make you to lose your lien on the job and your services automatically come to an end without any notice or intimation from the side of the Management.
- 9- As a part of your duty and otherwise, you will come across many confidential matters. You will treat as confidential the information/affairs of the Institute and will not divulge to any person, firm or institute or company, any information that may come across during the tenure of your services with the Institute and thereafter.
- 10- Casual, Medical, Privilege and any other leave will be 14 days as per Institute service rules.
- 11- If the above term and conditions are acceptable to you, please sign the office copy of this Appointment letter as token of your acceptance.

Thanking you,
Smt Champa Devi Shiksha Prakashan College
(Run by Bhardwaj Shiksha Seva Samiti)

President