



PRASAD INSTITUTE OF TECHNOLOGY

(Approved by AICTE, PCI & Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow, U.P.)
Azamgarh- Jaunpur Road, Jaunpur, Uttar Pradesh, India- 222001

At: 9670558999, 7705066111 | E: prasad_institute@rediffmail.com | W: www.pgi.edu.in

No. PIT/PHARM/0108A/2023

Date: 11/08/2023

APPOINTMENT ORDER

With reference to her application and subsequent interview, Miss **Neha Praveen D/o Mr. Aboobakar Hashami**, resident of, Kalichabad Line Bazar, Dist - Jaunpur(U.P.) is hereby appointed as **Lecturer** in the **Department of Pharmaceutical Chemistry** with consolidated salary Rs.20,000/- with effect from the date of her joining, on the following terms and conditions:-

1. The appointment shall be governed by the provisions of the service rules and amendments made therein from time to time, by the Trust.
2. The appointment shall be on probation for a period of 36 months. During the probation period, the services can be terminated at any time without notice and without payment of advance salary.
3. The payment of salary shall be subject to deduction of TDS as per income-tax act.
4. The leaves will be admissible as per the leave rules of the Institution.
5. He shall not be allowed to leave the Institution in the middle of academic session (01st Aug to 31st July) and before any proposed inspection of State Govt./University or any other authority.
6. In case, if he wants to leave the Institution on any ground, he shall apply through proper channel, at least two month prior or in lieu of it, he has to surrender her two month salary.
7. He/she shall not be associated directly or indirectly with any other services not related with the Institution during her service tenure with this Institution.
8. The any kind of private job is not allowed. The appointee shall not engage in, or be employed at, any other business, trade or profession during the period of her employment.
9. If at any stage, any question arises on genuineness of educational or other certificates submitted by him, the full responsibility will be of the appointee to prove the same otherwise stern action will be taken for the same against him.
10. He shall perform her duties assigned to him from time to time and shall remain sincere, devoted and diligent, and shall discharge her duties in the interest of the Institution.
11. The duty hours shall be as per concern council/body norms/ service requirement.
12. He shall adhere to moral code of conduct of work place and professional ethic as laid by the council/Body.
13. Any gross negligence committed during the course of her duty causing loss or damages to a person or property, shall be taken seriously and may lead to her termination of services, without any notice and the full responsibility for the same will lie on him.
14. In case of any dispute, the same shall be under the Jurisdiction of Courts at Jaunpur only.

If the above terms and conditions are acceptable, you may join within 15 days, sign and return this appointment order, as an acceptance.

J. Yadav
Chairman

Copy to:-

1. Principal, PIT, Jaunpur
2. Account Section, PIT, Jaunpur
3. HR Section, PIT, Jaunpur
4. Personal File