



Goel Institute of Technology & Management

(Under Sri Roop Chand Ramji Lal Educational Trust)

(Approved by Ministry of HRD, Govt. of India, AICTE, New Delhi and

Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow, & Board of Technical Education, Lucknow)

Near Indira Canal, Faizabad Road, Lucknow E mail : goel.institute@gmail.com, Web : www.goel.edu.in
Ph.: +91 90440 68698, 90440 68699, 97934 45559

Ref... 5139/2/HR/2022/A

Date... 01. SEPTEMBER 2022.

To,

Ms. Vaishnavi Dwivedi,
7K Shahtute Tala Kakori,
Lucknow-227107 (U.P.)

Sub: Appointment Letter

Dear Vaishnavi,

1. With reference to your application, we are pleased to appoint you as **Lecturer / Assistant Professor** in the department of Chemistry (**GITM, Diploma College**) as per the recommendation of the selection committee. You are required to join the Institute latest by **1st September 2022**.
2. The terms and conditions for the service to the post offered to you have been explained in detail at the time of interview and subsequent discussion for which we have already received your acceptance.
3. As per the Gazette of India March 1st 2019 point no. 4.0 (Mandatory Teacher's Training) is compulsorily required to complete your probation period.
4. You will be on probation for a period of one year, which can be extended to a maximum of another one year subject to point no. 3 & your conduct/performance.
5. As per rule your services can be terminated at any time with one month notice or with one month advance salary. In case you decide to leave the organizations you are required to give advance one month notice or month salary to the organization, however you will not be permitted to leave the organization during academic session normally.
6. You will be reporting to the Director, Goel Institute of Technology & Management, Principal Diploma College in Goel Institute of Technology & Management and will act as per his directives from time to time or as policy of the management for the betterment of the Institute.

(Neeraj Gosavi)
HR-Head

CC to:

1. Chairman Sir, for Kind Information Please.
2. The Director - GITM,
3. The Accounts Section,
4. The MIS Department,
5. Personal File
6. Concern Person