

# RAVI COLLEGE OF PHARMACY

(Run by-Smt. Basanti Devi & Sri Chakkhan Lal Garg Education Trust)

College Code : 1256

Ref.: R.C.P./2023/Appointment/0191

Date 01/11/23.....

## APPOINTMENT LETTER

To,  
Poochi sharma P/o Jai Prakash Sharma  
24 Govindpuri, Kamalagar  
Agra UP

Subject: Your appointment for the post of Lecturer..... In Ravi College of Pharmacy,  
Block D Near EPIP Center Shashtripuram, Agra (U.P.).


Dear Sir,

With reference to your application and interview, the management is pleased to appoint you for the post of Lecturer..... In the department of Pharmacy on the pay scale of 15,600.- 39,100./-..... you are therefore requested to join the duties at the earliest.

Your appointment on the above post shall be subject to the following terms and conditions:

- That you shall be on a probation period of six months. If your performance is not found satisfactory, the management can extend the probation period for next six months.
- That you shall follow all rule and regulations of college and will follow the instructions of your department head with specified notice, if any
- You shall get fringe benefits and free medical treatment in the college including your department, as applicable.
- That you shall be allowed to take leave as per rules applicable. You have to take prior permission from your head of the department. Leave without information will be treated as absent and your salary may be deducted.
- That you shall get increment only after recommendations of your head of the department and the committee constituted for the purpose.

Thanking You.

  
Principal  
Ravi College of Pharmacy  
EH-2, Block-D, Near EPIP Center  
Shashtripuram Agra