



Dated:01.05.2024

OFFER LETTER

Mr. W.M.Francis
119/220,OmNagar
Darshan Purwa
Kanpur

In reference to your application and subsequent interview held on 08/04/2024 for the post of **Lab Instructor in Department of Electrical & Electronics Engineering**, we are pleased to inform you that the organization is offering you the said post in the College on the following terms and conditions:

- (a) You will be paid consolidated monthly salary as discussed and agreed by us.
- (b) Your date of joining shall be on or before **01.05.2024** in case you do not join on or before the specified date, it will be assumed that you are not interested in the offer of appointment and this offer will automatically become null and void.
- (c) You will be on probation for a period of One year and your actual performance during the probation period will determine your confirmation after the completion of probation period.
- (d) Your appointment will be governed by the rules and bye-laws of the Institutions. No T.A. / D.A. will be admissible to join the said post.
- (e) If any declaration or information furnished by you in your application for the said post is found to be false, you will be liable for removal from your service.
- (f) During probation period One month prior notice to be given by your side. However Institution reserves the right to one month notice or terminate from your services without any notice .

In case the appointment on the above terms and conditions is acceptable to you, you are directed to report to the Corporate Office on any working day between 9:30 a.m. to 5:00 p.m.

Auth. Signatory
Naraina College of Engineering & Technology

I accept the above offer with the terms and conditions mentioned above.

(W.M.FRANCIS)