



# KALKA INSTITUTE FOR RESEARCH & ADVANCED STUDIES

Partapur By Pass Road, Meerut - 250 103  
Phone : 2440017

## OFFER OF APPOINTMENT

Ms. Vihari Jyoti

Sir/Madam,

With reference to your application dated 09/08/2022 and your subsequent interview on 16/08/2022 undersigned is pleased to inform you that your appointment as Lecturer at KALKA INSTITUTE FOR RESEARCH & ADVANCED STUDIES, MEERUT, is confirmed with effect from 01/10/2022.

The following terms and conditions as amended from time to time by the management shall govern you:

1. You will be paid a basic salary of Rs. \_\_\_\_\_ per month in the grade As Per Norms plus DA and other allowances as per institute rules.
2. You shall submit the original and the certified true copies of relevant testimonials, pass book certificate, mark sheets, experience certificate, discharge/releiving certificate, etc. as applicable before joining date.
3. You shall communicate your acceptance within seven days from the date of this order of appointment, failing which your appointment is liable to be cancelled.
4. Your appointment is for the period of the academic session 2022-23. Further extension would be applicable on mutually agreeable terms.
5. Either party may terminate this appointment at any time by giving one month's notice or pay in lieu thereof.
6. You shall not engage yourself in any other paid job part time or otherwise, during the continuance of your service in the KALKA INSTITUTE FOR RESEARCH & ADVANCED STUDIES, MEERUT.
7. You shall have to undergo medical examination at your own expenses by the Civil Surgeon of the place of your duty within three months of the date of appointment. The appointment shall be provisional and conditional pending production of medical certificate that you are free from any contagious disease and that you are physically fit for employment on the staff of the institution.

Yours faithfully,

  
(DIRECTOR)

DIRECTOR  
KALKA INSTITUTE FOR RESEARCH  
AND ADVANCED STUDIES, MEERUT