



F1/Appointment of Faculty/2020

Date: 23.12.2020

To,

Ms. Swati Verma,  
236, Avas Vikas Colony, Shakuntalam,  
Muzaffarnagar, Uttar Pradesh -251001.

Sub: Appointment Letter of Ms. Swati Verma,

Dear Ms. Verma,

We are pleased to appoint you as **Assistant Professor (Pharmacy) - School of Medical & Allied Sciences at Galgotias University** w.e.f. 23.12.2020 on following terms and conditions:-

1. Your basic salary will be **Rs. 15600.00** per month in the grade of **Rs. 15600-39100** with AGP of **Rs.6,000** per month. In addition to this you will get a DA @ 51 % of the basic salary plus AGP and an HRA @15% of your basic salary plus AGP. In addition to this you will get an extra allowance of **Rs. 2144.00 per month**. You please note that this extra allowance will not be reckoned for any statutory /terminal benefits like P.F, Gratuity etc. **Your total CTC will be Rs. 38,000/-per month.**
2. You will be on probation for a period of one year from the date of appointment. Your performance will be reviewed during the period of probation and subject to satisfaction of the Management; you will be confirmed in writing. The confirmation will, however, not be automatic even after one year. The University reserves the right to extend the probation period, if needed. If any time you wish to discontinue during the probation period, you will have to furnish a 1 month notice period or salary in lieu thereof.
3. Notwithstanding any of the clauses of this letter, the University reserves the right to terminate your appointment by giving you a notice of one month. Furthermore, the University reserves the right to waive off the notice period, if any substantial misconduct, poor performance and/ or non-performance is reported to the HOD/Dean. By accepting this letter of appointment; you are agreeing to serve the University for at least one year and your continued service is essential till the completion of an academic semester. The University reserves its right of issuance of No-Objection Certificate in case of non-compliance of the terms and conditions of the appointment letter/employment.