

# MAA SHARDA INSTITUTE OF PHARMACY

GAUHANIYA (KARMA ROAD) PRAYAGRAJ 212107

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Ref. No: MSIP/ 2405/06

Date: 06.05.24

## Letter of Appointment

To,

**Mr Dinesh Kumar S/O Sri Uma Kant Patel,**  
**Address: Jari, Bhola Nath Ka Pura, Dist.- Prayagraj U.P.**

We are pleased to inform you that you have been selected (rejoining) as a **Lecturer** in our institute. to at **Maa Sharda Institute of Pharmacy, Gauhaniya (Karma Road) Prayagraj**. We are eager to have you work with us on such an important assessment. We see your skills as value addition to our college and our students. You would be appointed as **Assistant Professor** and your date of joining would be 08.05.2024.

### Remuneration

You will be entitled to a monthly starting remuneration of **Rs. 18000/- [Eighteen Thousands Rupees only]**, which indicates cost to institution.

### Probation

You would be on probation for **03 Months**. Depending on your performance during the aforesaid period, the probation period is liable to be extended by another (One Month). Your job may be terminated during the probation period with a notice of Seven Days by either party without giving any reasons. At the end of the probation period your services would be confirmed and you would be informing in writing on the same.

Regular performance review will be conducted to assess your performance and suitability. Your continued employment at **Maa Sharda Institute of Pharmacy Gauhaniya (Karma Road) Prayagraj U.P.** is dependent on your successful completion of the probationary period. Your salary will be reviewed after a performance review first period of 06<sup>th</sup> Month & thereafter every 12<sup>th</sup> Month 10% annually. You will be entitled to all allowances and benefits whatsoever decided by the management.

### Leave

As and when you are confirmed as an employee of the institution, you would be eligible for the leave as per the rules applicable in the institution. During probation period you are not allowed to take any advance leave. After probation, casual leave 02 Monthly, college vacation and gazette holidays will be allowed. During your stint with the institution, you're duty-bound to commit your time completely to the work of the institution.

Please return a signed copy of this letter, which would signify your acceptance.

Once again we welcome you to **Maa Sharda Institute of Pharmacy Gauhaniya (Karma Road)**

**Prayagraj** and look forward to have a fruitful association with you.

**With Best Wishes**

**From -**



**Director/ Administrator**

Director

Maa Sharda Institute of Pharmacy  
Gauhaniya, Prayagraj (U.P.)

**Maa Sharda Institute of Pharmacy  
Gauhaniya (Karma Road) Prayagraj U.P.**