



Date: 23/03/2022

Ref: _____

APPOINTMENT LETTER

Dear,
Rajat Rai

Sub: Your Appointment for the post of Lecturer in Rahul Sankrityayan College of Pharmacy.

Dear Sir/ Madam,

With respect to your application & interview, the management is pleased to appoint you for the post of Lecturer in College of Pharmacy at Jaigaha, Azamgarh (U.P.) on consolidated Salary of 14000/- p.m. in the Pay Scale of Rs. 15600 - 39100. You are, therefore required to join duties at the earliest.

Your above appointment shall be subject to following terms & conditions.

- (a) That you shall be on a probation period of six months and in case, your performance is not found satisfactory the management can extend the probation period for a further period of six months.
- (b) That you shall follow all rules & regulations of the School and will follow the instructions of your department head with specified warning, if any.
- (c) You shall get all fringe benefits and free medical treatment in the hospital including your dependents as applicable.
- (d) That you shall be allowed leave as per rules applicable and for leave, you have to take prior permission from your head of the Department. Leave without information will be treated as absent & your salary may be deducted.
- (e) That you shall get increment only after recommendation of your head of the department and recommendation of the Constituted Committee.
- (f) You shall not leave the job for one year and after a period of one year, in case you want to leave, 30 days prior notice is must or salary in lieu of it. However, management can terminate your service by giving 30 day's notice at any time, or one month of salary in lieu of notice.
- (g) Your service will be terminated immediately in case PCI, New Delhi or Dr. A.P.J. Abdul Kalam Technical University Lucknow rejects you at any stage. In case the above terms and conditions are acceptable to you please sign the joining report.

Thanking You

Your's Faithfully

C.C. No. Adms- Officer, RSCOP
Accounts Deptt., RSCOP

(Munish Chandra Prasad)
Rahul Sankrityayan College of Pharmacy
Jaigaha, Azamgarh