

HRIT GROUP OF INSTITUTIONS



H.R. Institute of Technology, H.R. Institute of Engg. & Tech., H.R. Institute of Sci. & Tech.,
H.R. Institute of Law, H.R. Institute of Pharmacy and H.R. Institute of Hotel Management
Established & Governed by Hansh Chandra Ram Rai Charitable Trust (ISO 9001:2008 & ISO 14001:2004 Certified)
Approved by AICTE, Ministry of HRD, Government of India, PCI & BCI & Affiliated to AKTU, Lucknow
& CCS University, Meerut & Board of Technical Education, Lucknow (U.P.)

Ref. No. 977 B/31/23/HRIT/2023

Date 03/5/23

Ms. Komal
Village & Post- Morta
Distt. Ghaziabad
Uttar Pradesh-201203

Subject- Appointment Letter

Dear Madam,

With reference to your application for a staff position and subsequent discussion, the management is pleased to appoint you on the post of Office Asst. in Pharmacy Department, in "HR Institute of Engg. & Technology" on temporary basis consolidated salary of Rs. 21010/- p.m.

You will be governed by the institute rules and regulations and will not be allowed to leave in mid-semester. The job can be terminated by either party by giving one month notice in advance.

You are expected to join at the earliest.

Thanking you,

Yours truly,

(Dr. N.K. Sharma)
Group Director