



Satyadev Institute Of Technology

College Code:-4456

(Approved by AICTE, New Delhi & Affiliated to Board of Technical Education, Uttar Pradesh)

Gadhipuram, Borsiya(Fadanpur), Ghazipur-233001 (U.P.)

Phone:- +91-7704905310, 7704905312, 7704905301

Ref. No.:- SIT/ADMIN/recruitment2024/02/201

Date:- 23/02/2024

To,

Mr. DEEPAK SHARMA

Congratulations !

Offer / Appointment Letter

Dear Ma'am,

With reference to your application and subsequent interview held on 20 February 2024 the management committee is pleased to appoint you on the post of Lecturer (Civil) in the Satyadev Institute of technology, Ghazipur on the following terms & conditions:-

1. The nature of your appointment is regular basis.
2. The appointment can be terminated on one month notice from either side, or payment in lieu of that.
3. As a full time employee, will not engage yourself in any other employment outside the institute and you are required to abide by the rules & regulations of the institute in letter and spirit as applicable and issued time to time. Other terms & conditions including service rules will be provided to you separately.
4. Your services are transferable to anywhere in the interest of the institute.
5. In case of your being found guilty of misconduct or violation of any of the conditions of appointment including the code of conduct and discipline of the institute, your services can be terminated forthwith without any notice or compensation in the lieu of that what so ever.
6. In addition to your regular duties you may be assigned any other duty in the interest of college. You will also assist in admission of the students for the institute.
7. During the period of engagement the types of leave may be sanctioned to you.
 - a). Casual leave- two day on each completed month of service during first year of service or 24days in a year in subsequent year.
 - b). Earned leave/P/L, one day the P/L will be accrued and credited in your current at the rate of one day on completion of each 11 month working. The first accrual will be made after 11 months of continuous service.
 - c). Sick leave: 15 days in a year however during first year of service it is payable on pro rate basis. The sick leave payable on half pay. At source of deduction of income tax will be made on salary as per the income tax rules.
8. You will be allotted a furnished accommodation if and when available in the campus. During this period you will be paid the monthly salary as per norms of AICTE/UP Government/BTE/Trust rules.
9. This offer/ appointment letter is purely temporary subject to approval of state Govt. and concerned approval bodies with a probation period of one year.

You are requested to report registrar office with original documents to join your duties on or before 01 March 2024 and submit the joining letter at the time of joining.

Thanking You.

Copy to:-

- 1). Accounts department(Satyadev Institute of technology)
- 2). Guard File

Director/Principal
Principal

Satyadev Institute of Technology
Gadhipuram, Borsiya-Ghazipur

