



एस.आर.एस. कॉलेज ऑफ फार्मसी

S.R.S. College of Pharmacy

(A Unit of Shivangi Jan Kalyan Samiti)

Permitted by : AICTE, PCI Govt. of India

Affiliated by : Board of Technical Education U.P.

Sikandarpur, Gwalior Road, Agra (U.P.)

Contact No. : +91- 9412254358, 9412254359

E-mail : srscollegeofpharmacy@gmail.com, drhari.bhadoria@gmail.com

Ref. No.

Date.....

To,
Gajendra Singh
Vill-jarua Katra Post Jarua Katra
Dist. Agra Uttarpradesh
Subject-Appointment Letter
Dear sir/Madam

with reference to your application dated 01.08.2022 for the Post of Assistant Professor in S.R.S College of Pharmacy Agra and Subsequent interview in the College on the behalf of the management.I please to inform that you have been selected for the same.

Your Service shall be governed by the services rules and Regulation, terms and condition of the College as existing now and amended from time to time.

Please report to the principal/Director at the College/Campus/ on 01-08-2022 to join your duties.

Terms and Conditions.

1. AGBAS attendance is Compulsary.
2. Leave for Holidays will provide according to the central Govt Rules.
- 3.If your teaching process and Conduct will not satisfactory college has a Right to remove you with a one month prior notice.
- 4.Your Post is fully Adhoc basis.
5. A the time of joning you are required submit copy of all documents (i.e qualification certificate & Degrees, council registration certificate ,experience certificates and relieving certificate from previous employer etc.) All Documents should be self attested.
6. After Accepting this offer , the candidate is required to give at least three month notice in writing or three month salary in lieu thereof, for terminating the employment and vice - versa the employer may terminate this employment by giving one month clear notice Period or one month remuneration thereof without assigning any reason or cause to the employee for terminating the employment.
7. However the employee will not be released under any circumstances what so ever in the middle of the session and will be required to provide an affidavit as per PCI,AICTE norms. No leave is permitted during notice period.
8. Besides normal responsibilities You may be allotted extra duties and responsibilities. befitting you position in the larger interest of the organisation as may be decided upon by the head of the Organisation from time to time.
9. Attendance during any govt. visit or inspection is mandatory and all are required to reach college even in case when they are on leave or even if it is holiday.
10. Proper documentation and participation in Academic Activities and examination is necessary. Also it is must for every employee to take Active part in the College as per the role and responsibilities assigned to him/her.
11. You are required to seek prior permission from the chairmen /secretary before you proceed on leave or leave the Headquarters in holidays.
12. If at any time found indulged or a part of any activities detrimental to the interest and image of the /Parents /College /Students your appointment may be terminated without any notice.
13. In case of any dispute, the decision of the chairmen is final and binding on the employee.

c.c.to
-Principal S.R.S.College of Pharmacy
Sikandarpur Gwalior Road, Agra
- Office gard


Chairman
S.R.S. College of Pharmacy


Chairman