



Nanotech Institute of Pharmacy

Approved by Pharmacy Council of India and Affiliated to U.P. Board of Technical Education, Lucknow (PCI Code : 3910, BTE Code : 1251)

Ref: NIP/Faculty/2022-23/08

Dated: 12/09/2022

Ms. Monika
Indira Puram Colony
Partapur, Meerut

Sub: Letter of Appointment

Dear Ms. Monika

As per the recommendations of the Selection Committee of the Institute, we are pleased to appoint you as **Lecturer** in the Department of **Pharmacy** in this Institute w.e.f. the date of joining on the following terms and conditions.

1. Salary : Your salary is fixed as Rs. 18,000/- per month consolidated.
2. Service : Your appointment in the Institute is on full time basis and therefore you will not undertake any other assignment with any other educational or other kinds or organization either on honorary basis or otherwise without the written consent of the Management of the Institute.
3. Rules : You will abide by all rules and regulations of the Institute as may be enforced from time to time and will report to the Director/ Management of the institute.
4. Probation : You will be appointed on probation for one year initially. Based on your performance, your probation period may extend to one more year. After satisfactory completion of probation your services may be regularized. During the probation your services can be terminated from either side by giving one month's notice or payment of thereof one month's salary in lieu.
5. Confidentiality : You will treat as confidential the information /affairs of the Institute and will not divulge to any person, firm / Institute / Company any information that you may come across during the tenure of your services with the Institute and thereafter.
6. Handing Over of Charge : Upon completion of your tenure or severance of relationship for one reason or another, you will hand over to the Management which you may have in your charge at the time relating to the affairs of the Institute and will not retain any extracts thereafter.

Yours faithfully,

Vipul Agarwal
Principal

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