



NOVA COLLEGE OF PHARMACY

Add.: Comti Nagar Extension Near STP Lucknow (U.P) -226010

Ph.: 0522-2720909, M.: 7518921333

Email : novapharmacycollegelko@gmail.com | Web : www.novacollegeofpharmacy.in

Ref: NCOP/NT/01/2019

Date : 02-08-2019

To,
Ms. Arisha Chaudhary,
58/104, Hussainganj, Lucknow 226001

Subject – Appointment Letter for Librarian.

Ma'am,

This letter has been written to notify you that you are selected for the position of a Librarian at our college and you are required to join the institute on 05/08/2019.

You are expected to keep the library and the books in a clean and tidy state so that it allows people to focus on their concerned purpose while in the library and not be disturbed or annoyed by the dirt around them.

You would also be required to personally make requests for additional books, newspapers, or magazines required in the library and verify the same at the time of their arrival.

Further, it is informed to you that your pay will be Rs 21,600/-.

You can inform us of your interest by sending us a mail mentioning your approval for the job along with the relevant identification documents if you want to join us.

Thank You

Rani

(Rani Maurya)
Chairperson

CHAIRPERSON
NOVA EDUCATIONAL TRUST
LUCKNOW U.P.

Arisha
05/08/2019