



# GAUTAM BUDDHA COLLEGE OF PHARMACY

APPROVED BY : PCI AND AICTE, NEW DELHI | AFFILIATED TO : AKTU AND BTE LUCKNOW  
COLLEGE CODE : 1107, 2025

Ref. G.B.C.P./A0/AL/778/2023

Date 01/08/2023

To,  
Mr/Ms/Mrs: Neha Singh  
S.D.O: Mr Jay Singh  
Add: F.D/S.O. Sindavan Yojna  
Rachareli Road Lucknow 226029

## Appointment Letter

Dear Mr/Ms/Ms. Neha Singh

With reference to your application and subsequent interview with us, we are pleased to appoint you as a "Associate Professor" at this Institution. However Institution reserves right to change the role from time to time depending on the priorities of the Institution.

1. Your total emoluments will be Rs 36,00,000/- (Gross Salary) per month.
2. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you after appointment.
3. You will be required to maintain utmost secrecy in respect of data, documents, commercial offer, design documents, Project cost & Estimation, Technology, Software packages license, Institution's polices, Institution's patterns & Trade Mark and Institution's Human assets profile.
4. You will be required to comply with all such rules and regulations as the Institution may frame from time to time.
5. If at any time in your opinion, which is final in this matter you are found non-performer or guilty of fraud dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the Institution shall be entitled to recover the damages from you.
6. You will not accept any present, commission or any sort of gratification in cash or kind from any person, party or firm or Institution having dealing with the Institution and if you are offered any, you should immediately report the same to the Management.
7. You will not engage yourself in any work or profession paid or unpaid or study course either full time or part time without prior written permission of the management.
8. The notice period for leaving/ terminating services shall be three months on either side.
9. Presently the place of work will be in Lucknow, but during the course of the service, you shall be liable to be posted / transferred anywhere (any branches of the Institution or its group) to serve any of the Institution's Projects or any other establishment in India at the sole discretion of the Management.