



RADHA KRISHNA COLLEGE OF PHARMACY

(Approved by PCI, AICTE, BTE, AKTU LUCKNOW)

MEHARBAN SINGH KA PURVA POST : MARDANPUR, DISTT. KANPUR NAGAR - 208021

Mob : 9151315203, 8573000552 • Website : rkmc.com • Email : adityarkmec@gmail.com

Ref. No. RK/CP/Adm/2022/358

Date: 15-09-2023

To,
Shubham Verma
Pakka Talab Khaga
Fatehpur-212655

APPOINTMENT LETTER

Dear Sir/Ma'am

With reference to your application for employment & the subsequent interview you had with our selection committee, we are pleased to inform you that you have been appointed as **Asst. Professor** your joining date confirmed at 15/09/2023 as per the following terms and conditions.

1. The appointment is subjected to the general Terms and Condition of service applicable to the college employees in force and as amended from time to time.
2. That you will be on probation for a period of 1(One) year during which period your services can be terminated on 1 (One) month's notice or 1 month's salary in lieu of notice on either side. However, your above probation period can be extended for another 1 (One) year if your performance is not found satisfactory.
3. You are required to join your duties immediately. Your appointment will be effective from the date of joining.
4. You must follow and adhere to the Service Rules, Terms & Conditions, other Rules, Regulations and Systems of the institute and work in accordance with the same and should keep the affairs of the institute strictly confidential.
5. That you will follow the instructions of your superiors & in case of disobedience or gross negligence, your services can be terminated forthwith without any notice or without payment of salary in lieu of notice.
6. That you will maintain perfect discipline in the institution as per the code of ethics & disciplinary rules.
7. The regularization of your services will be subjected to satisfactory performance. Post regularization of your services and in case of resignation from the service during the non-academic period, either side will be at liberty to terminate appointment by giving one month's notice in writing to the other party or to pay in lieu thereof.