



# R.C.C. COLLEGE OF PHARMACY

Pharmacy, I.I.T.T. Marg, Jalandhar-151 001, Punjab, India. New Terminal Building (10-2010), 315, Jalandhar,  
R.S.D. Road, I.I.T.T. Marg, Jalandhar-151 001

Date: 01/09/2024

To: Mr. Mohamud Zaki

To,

Mr. Mohamud Zaki

Add: Karam Medical Bhawan

Dist. Mohi, Bari

Pin Code- 141101

Subject: Appointment as Assistant Professor in R.C.C. College of Pharmacy, Jalandhar

Dear Sir/Madam,

With reference to your application for the post of Assistant Professor in the above institution and subsequent enclosed documents, we are pleased to appoint you as an Assistant Professor with the following terms and conditions:

- You are appointed on fixed salary of Rs. 34,000/- (Thirty Four Thousand Only)
- You are required to join the service of Jalandhar before two months from the date of your appointment, later to before the commencement of service, subject to 90 days' notice period.
- You will be governed by the service and conditions of service of faculty of I.I.T.T. Jalandhar as per the existing rules.
- The initial appointment will be for a period of one year which may be extended to two years more if management is not satisfied with the service in the first year. During probation period management reserves the right to terminate the services of the employee without assigning any reason. While the employee must furnish the required documents in case of loss or theft, loss and non-recovery of documents.
- After completion of probationary period, you will be appointed on permanent basis on receipt of notice from the concerned department/authority.
- In addition to your regular job, you will be liable to participate in various committees and boards that the chairman/committee may judge to be in the best interest of the institution in seminars, conferences and other activities, your full discharge will be the signature and efforts to the best of your skills and to the satisfaction of management.
- You shall acknowledge the institute and all other work employment if you are working anywhere else whether full or otherwise without earlier sanction of the Management.
- All copyright material, papers published or otherwise, which is related to you during your employment shall vest with the institute.
- You shall maintain confidentiality of all knowledge gained during your employment and shall not divulge the same to any other person, or words or such or otherwise in any form.
- You shall take necessary care to respect and protect the property, goods or work of you change and shall render an account of the same when called upon to do so.



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Approved by AICTE, Ministry of Education, Govt. of India & Health Department, Government of Karnataka  
AICTE Code: 530, HEI/2002/494

Date: .....

- If at any time in the interest of the management, which are found to be, you are found guilty of misconduct, disobedience, dishonesty, behavior, negligence and misconduct, absence from duty without necessary leave or any other serious misconduct considered by the management to be detrimental to the interests, your services will be terminated without assigning any reason for this, without any notice or the right to a hearing or settlement. This notice will be final and you will have no right to challenge the decision of the management in any court of law.
- If at any time you wish to discontinue the services you shall give a notice of one month writing and you are working day cannot be doing any business and continue to perform your duties with full sincerity and diligence during the period.
- If at any time you have the resignation letter registered, the services will be treated after the submission of the resignation letter and you have to be terminated immediately without any notice to be submitted by you within 30 days of your date of resignation after which your services will be terminated.
- Your appointment is based on the interview taking by you in your Division.
- If at any time the interview is given a letter of appointment, your services shall be terminated with immediate effect without giving any notice or salary for the period.
- You shall not leave job during the duration.
- The nature of the appointment is based on purely temporary subject to approval of State Government and all the organization.
- You are requested to report the duty on or before 15/05/2024 and submit the following copy of the letter duly signed by you as a permanent letter of the record has attached in this appointment letter.  
Thanking you.

Copy to:

- Personnel HR
- Accounts Department

  
Ishwari Kumar Choudhary  
Principal