



S.R.A.M.

COLLEGE OF PHARMACY

Approved by Pharmacy Council of India, New Delhi | Affiliated to Dr. APJKTU and OTEUP Lucknow

SRAM/287/2023-24

03/08/2023

Appointment Letter

Dear Mr/Miss/Mrs:- **YOGESH BABU**

On the basis of your application and after the written examination and interview, we are pleased to inform you that you have been selected for the post **LECTURER** in our institution, **S.R.A.M COLLEGE OF PHARMACY**, on the following terms and condition.

1. We are offering you a basic pay of **Rs. 17000/-month**.
2. By accepting this offer letter, you are required to stay on the post of **LECTURER** for a year.

Please bring all the relevant documents like qualification/degrees certificates and past experience certificates documents.

An Agreement made this, between Mr./Mrs.Miss:- **YOGESH BABU**

Here in after called the employee of college the party no.1 of the one part and the governing body of the college (here in after called the committee) the party no.2 of the other part. The committee to the hereby agrees to employ party no 1 serve in the college on the following terms and conditions.

On this day of **01st August 2023** He/She shall be employed in the first instance on probation for a period one year and shall be paid a –

1. Monthly salary of **Rs. 16000/-**
2. Monthly deductions of **Rs. 1000/-**

1. You will be on probation for a period of one year from the date of your joining duty. Your service will be confirmed within or after this period if in our assessment, your proficiency and conduct are found satisfactory. The probation period may be extended up to three years and on completion of the three years period. If you are not confirmed in writing, your service will stand automatically terminated.

2. During the period of probation and including any extension there of this agreement of your service may be terminated by giving one month's notice in advance at one month's salary in lieu of notice, by either side without assigning any reason.

3. You will be required to abide by the **CODE OF CONDUCT & POLICY 2019**. The party no.1 will apply himself honestly, diligently and efficiently under the orders and instructions of the college ethical committee/ principal under whom he shall be placed as teacher / employee in the college. Whenever required, it will be expected from you to come early and/or stay back after college hours or report on a holiday for performing college duties.

4. A total of 12 CL will be given i.e. (1st August to 30th July) of academic session with 1CL at every month. If the leaves are not availed of by the teachers, the remaining leaves may be encashed at the rate of salary as in July. Two half days leave shall count for one CL teachers can avail leave which will be one CL per month.

Yogesh Babu
03/08/23

PCI CODE - 3900 | B. PHARM - 1079 | D. PHARM - 125

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