



SIGNA COLLEGE OF PHARMACY

A.K.T.U. College code - 1013

B.T.E. College code - 3361

406, Dharmangadpur, Near Sachendi Thana, Kanpur-209304 (U.P.)

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SCOP/APP/FAC/40

20th August 2022

APPOINTMENT LETTER

Dear Mr. Mohd Zubair Arshad,

With reference to your application for the post of Assistant Professor in our College and subsequent interview held at our office, I wish to inform you that the management is pleased to offer you the post of Assistant Professor on consolidated salary of Rs. 24000.00.

The terms and conditions of your appointment are as under:-

1. The appointment shall be effective from the date of joining. If the duties are not joined within 30 days from the date of issue of this letter, the appointment shall stand withdrawn.
2. You will be on probation for a period of one year.
3. Your services will be confirmed on the expiry of the probation period if your work, conduct and integrity are found satisfactory during the probation period.
4. This appointment can be terminated on one month notice from either side or salary of one month in lieu of that. **In no circumstances, you are allowed to leave the College in the middle of semester.**
5. As a whole time employee, you will not engage yourself in any other employment outside the College and you are required to abide by the Rules & Regulation of the College in letter and spirit as applicable and issued time-to-time.
6. Your services are transferable to anywhere in the interest of the Group. In addition to your regular duties you may be assigned any other duty in the interest of the College.
7. In case of your being found guilty of misconduct or violation of any of the conditions of appointment including the Code of Conduct and Discipline of the College, your services can be terminated forthwith without any notice or compensation in lieu of that whatsoever.
8. No travelling/conveyance allowance shall be payable for joining the duties.

You are required to join the College within 30 days. At the time of joining you are also required to submit self-attested copies of your testimonials of academic qualification & work experience.

With good wishes,

For Signa College of Pharmacy

(Dr. Saurabh Bhargava)
Director