



MET FACULTY OF PHARMACY

(Constituent Institute of MIT Group of Institutions)

Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

No: MITGI/REC-FOP/246-2

Dated: 21.09.2017

Mr. Pankaj Singh Patel
S/o Sri Kailash Kumar Patel
H.No.-591
Vill & Po-Anda (Anand Nagar)
Via-Konch
Distt-Jalaun – 285 205
(U.P.)
Mob: 7599243349
Email: pankajsinghpatel@gmail.com

Subject: Appointment to the post of Assistant Professor in Faculty of Pharmacy at Moradabad.

Kindly refer to your application for the post of Assistant Professor in Faculty of Pharmacy and subsequent interview held on 05.09.2017.

I am directed to inform you that you are hereby offered appointment to the post of Assistant Professor in Faculty of Pharmacy. The terms and conditions of your appointment are as mentioned below:-

1. The appointment is initially for one year which can be extended in steps of six months / one year as assessed by Internal Assessment Committee.
2. Your consolidated salary shall be Rs. 36,000/- (Rupees thirty six thousand only p.m.)
3. **Service Conditions:**
 - (i) You will be governed by service conditions as per Institute Byelaws, framed from time to time. You are required to abide by the Rules & Regulations of the Institute/UPTU/AICTE, as applicable.
 - (ii) You shall not indulge in any tuition / coaching / any employment outside the Institute.
 - (iii) You will carry out such duties as assigned by Institute Authorities.
 - (iv) You will be entitled for annual increment as per Institute norms as assessed and recommended by an Internal Assessment Committee.
 - (v) You will be eligible for regular appointment in the pay scale and corresponding allowances as per Institute norms for regular employees, after you are selected by the selection committee constituted as per AICTE /affiliating University norms.
 - (vi) Your first month pay and allowances will be retained as security with the Institute and will be payable only after completion of one year service.
4. **Termination and resignation:**
 - a) In case your service is unsatisfactory or you are being found guilty of misconduct, violation of the code of conduct and discipline of the Institute or any of the

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conditions of the Bye laws of the Institute and in case your services are not required due to reasons beyond the control of the Management, your services can be terminated forthwith without any notice or compensation.

- b) In case, you resign from the service, you will be required to give one month's notice or pay one month's salary in lieu thereof. You may be relieved by the Management within one month as per the Institute Bye laws. Further if the notice of resignation is given between months of May to August, the Management may relieve you at any time depending upon the requirement of the institute and may not pay any salary for the period served by you during these months. Further if you resign during semester you may be relieved at the end of the semester.

5. **Vacations:** You will be entitled for summer / winter vacations and other leaves as per the Institute bye laws.

6. **Medical Certificate:**

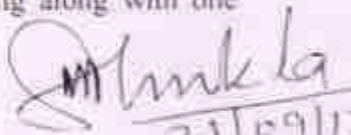
You are required to submit a medical certificate of fitness from a medical officer not below the rank of Chief Medical Officer.

7. **Travelling Allowance:**

No travelling allowance will be paid for joining or relinquishing the post.

8. **General:**

- (i) If the offer is acceptable to you then please join your duties on 11.09.2017 or latest by 16.09.2017 after which the offer may stand cancelled.
- (ii) Please bring all your original credentials at the time of joining along with one photocopy each and two passport size photographs.



21/09/17
Registrar
MITGI

Copy to:-

Director, FOP
Accounts Section
Personal File

ACKNOWLEDGEMENT

1. Pankaj Singh Patel.....hereby accept the offer of appointment and related service conditions.

Signature: 

Name: Pankaj Singh Patel

Address: H.No. 521, Vill. B. S. S.

Indra (Basant Nagar), Jalour, S.P.