



# SHERWOOD COLLEGE OF PHARMACY

Approved by AICTE Government of Uttar Pradesh & Affiliated to U.P. Technical University, Lucknow

A unit of U.S. Srivastava Memorial Educational Society (Regd.)

Sherwood Educational Campus- Lucknow Faizabad Road at 18 km.,

Near Safedabad Crossing, Barabanki - U.P.

Ph. : 05248- 290656, H.O. Ph.: 0522-2716630, 2716698, Fax : 0522-2716526

To

Ref : 2381/ Appointment/16

Date : 29.1.2016

Dr. Sanjaya Kumar Panda  
S/o Late Prafulla Kumar Panda  
At-Madhuban Tota, Gudianali  
P.O./Dist. Dhenkanal-759001  
Odisha

Dear Dr. Panda,

1. This has reference to your application dated 28.1.2016 for the post of Director, Sherwood College of Pharmacy, Barabanki and subsequent interview and discussion with us. You have been selected for the appointment as a Director, Sherwood College of Pharmacy, shall continue as per extension of programme of AICTE, from the date of joining on a gross salary of Rs.90,000/- (Rs. Ninety Thousand only) per month inclusive of all allowances. This appointment is on contractual basis for the five years, which shall be extended on the basis of your performance. The annual increment shall be admissible as per rules and given to other Directors.
2. A suitable accommodation shall be provided to you by the management at Barabanki campus. Electrical charges as per consumption and annual maintenance charges shall be paid by you, as per rule.
3. The terms and conditions for the service to the post offered to you have been explained in detail at the time of interview and during subsequent discussions we have received your acceptance.
4. You will be terminated at any time on the ground of indisciplinary work as per rules. You will not leave the job in the mid of the Academic Session in any case and if such the management may put condition to relieve you as per situation of the time.
5. You will be reporting to the undersigned and will act as per his directives from time to time as per policy of the management and for the betterment of the Institute.
6. As an experienced academician it is expected from you that you will strive to the quality of teaching and will not engage yourself directly or indirectly in any services or business other than that of college.
7. You shall be responsible to maintain high quality of academic environment discipline, maintenance of equipment campus control over staff of SCP and other things as per requirement of SCP campus, Lucknow.
8. You will also be expected to devote yourself whole time to your duties to promote the interest of the college, both administratively and academically. You will also be expected to take initiative in all activities of the college such as Seminar, Industrial Tour, Placement activities and other programmes aiming at enhancing the knowledge of the students.
9. T.A., C.L., E.L. & M.L. will be admissible to you as per rules of the Institution.
10. You have to join your duty on or before 3<sup>rd</sup> Feb., 2016.

  
Chairman  




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Copy to:

1. The Director( General Admn.), Sherwood Educational Campus, Barabanki.
2. The Director, SCERT, Barabanki - to handover the charge of Director, SCP, when Dr. Panda report you.
3. The Registrar, Sherwood Educational Campus, Lucknow.
4. Account Section, Lucknow & Barabanki.

Chairman