

वी०डी०एम० कॉलेज ऑफ मैनेजमेन्ट एण्ड फॉर्मसी धामपुर जनपद-बिजनौर (उ०प्र०)

पत्रांक...V.P.O./23/077

दिनांक...26/03/23

To,

Renu Panwar

V.P.O Chandawali, Faridabad Haryana

Subject: Appointment Letter For post of Principal

Dear Sir/Ma'am

With reference to your application and subsequent interview held on 06/03/2023 and as per the recommendations of selection committee the undersigned is pleased to appoint you as a Principal in above institute w.e.f. 21/05/2023 on the following terms and conditions :-

- SALARY As per AICTE norms
- SERVICE You are being appointed as a full time employee of the institute and thereof will not undertake any other assignment with any other educational institute or other kinds of organization either on honorary basis or otherwise without the written consent of the management of the institute. Your service are on probation period for one year from the date of joining and can be terminated by either side by giving one month's notice or payment of one month salary in-lieu thereof.
- RULES You will abide by all the rules and regulations of the institute as may be enforced time to time and will report to the President of the Society.
- HANDLING OVER OF CHARGE Upon completion of your tenure of relationship for one reason and another, you will hand over to the President all papers and documents which may at time be in your possession relating to the affairs of the institute and will not retain any of extracts there from.

President

हृदयवर्धन सिंह

सचिव

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