

Ref. No.. KCP/COMM/AL/22-02

Date. 01/08/2022

## APPOINTMENT LETTER

To,

Miss. Neha Singh

Devariya, Post- Garapur  
Prayagraj

**Sub.:- Appointment on the post of Assistant professor in Pharmacy Department**

We have the pleasure to offer you, the post of "**Assistant professor**" from the date of opening of college at the discretion of the Krishnarpit College of Pharmacy on the following terms and conditions:-

- You will be given salary as per PCI/ BTEUP norms, as applicable from time to time.
- You will be whole time employee of the institute and shall not engage yourself in any work, profession or any employment either on honorary/part time or otherwise during the period of your appointment.
- You will conform to all rules and regulations either existing or amended, from time to time in the institution and carry out all lawful orders/instructions of the Management in connection with day-to-day discharge of your duties.
- You will submit "No dues" certificate from all departments to the Management before leaving the institution.
- You will hand over your charge before leaving the institution to person as may be authorized by the Management and submit the handing over charge certificate to the Management. You will pay for any deficiency/deficiencies found if any.
- You will submit the 1 month notice before leaving the institution as per norms. Your services can be terminated giving one month notice or salary.
- Your salary shall start from the date of joining and the offer is valid for 45 days from the date of issue.



Director/ Secretary