



J. B. CHEMICALS & PHARMACEUTICALS LIMITED

REF: JBCPL/HR/APPT/801/2020

12-Feb-2020

LETTER OF APPOINTMENT

1. Name of the Establishment :M/S. J.B.CHEMICALS & PHARMACEUTICALS LIMITED
MUMBAI
2. Address :NEELAM CENTRE', 'B' WING, 4thFLOOR,
HIND CYCLE ROAD, WORLI, MUMBAI - 400030
3. Name of the Employer :M/S. J.B. CHEMICALS & PHARMACEUTICALS LIMITED
MUMBAI
4. Name and Address of **Mr. Vivek Kumar Keshari**
Plot No. 50/1, Meva Lal Bagiya,
Near Green Garden Guest House, Naini,
Prayagraj - 211008
Uttar Pradesh

5. This has reference to your application for employment in our Company, and the subsequent interview you had with us. We are pleased to appoint you as '**Trainee Professional Marketing Executive**' in Unique Diva Division in the Management Cadre with effect from **17-Feb-2020**. Your employee code is **J15881**.

6. Training Period

You will be on training for a period of 12 months (one year) from the date of joining. During the training period, your progress & performance would be closely monitored. If your performance is found to be satisfactory, you will be confirmed in writing by a confirmation letter issued by the Management. If your services are not found satisfactory by your superiors, your training period may be extended for further term at the discretion of Management OR your services may get terminated without any reason, notice or compensation. Till such time you are not confirmed in writing, you shall continue to be on training despite the expiry of the period of training.

7. Head Quarter

You will join and assume your responsibilities at '**Allahabad**' as your Head Quarter (HQ). This will be your tentative place of posting (HQ). The Management, depending on business exigencies may transfer you to any other Head Quarter in any part of India and/or in any other Division of the Company.

8. Remuneration & Working Allowances

- a. Your remuneration in the Management cadre is attached as '**Annexure A**'. You will be paid monthly / annual remuneration as detailed therein.
- b. Your working allowances and travel expense is attached as '**Annexure B**'. Please note that the working allowances do not form part of the salary. If these working allowances are revised, you will be notified of the changes from time to time.

Registered Office:

Neelam Centre, B Wing, 4th Floor
Hind Cycle Road, Worli
Mumbai - 400 030

Corporate Office:

Energy IT Park
Unit A2, 3rd Floor, Unit A, 8th Floor
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