

TRUST AFFILIATING UNIVERSITY
1, 2nd Floor, Cross, Post-Office, Post-Ayathya, I.P.

Date: 22/09/2022

Ref: _____

To: _____

From: _____

Subject: Appointment: Offer letter as Lecturer in the department of Pharmaceutical Chemistry, College of Pharmacy, Village- Subud-Pura-Graha, Post-Ayathya, Post-Ayathya, I.P.

Dear Sir/Madam,

With reference to your application for the post of Lecturer in the above institution and subsequent personal interview, we are pleased to appoint you as a lecturer on the following terms and conditions:

- You are appointed on a fixed scale of Rs. 15400-18100, Grade Pay of Rs. 5000. Total Gross Salary of Rs. 15900/- Per Month. You are required to join the Institute at the earliest but not later than two months from the date of issue of this appointment letter or before the commencement of academic session 2022-23 whichever is later.
- You will be governed by the Service and conduct rules of the Institute / Trust Affiliating Governing Board/ PCI enforced from time to time.
- The nature of appointment will be on probation for one year which may be extended up to one year more, if management is not satisfied with the service in the first year. During probation period management reserves the right to terminate the services of the employee without assigning any reason. While the employee must furnish one-month prior notice in case of resigning or in one-month salary in lieu thereof.
- After completion of satisfactory probation period, the appointment can be terminated on one-month notice from either side, or payment in lieu thereof.
- In addition to your regular job, you will undertake to participate in and perform such rightful duties that the chairman/director may assign from time to time like arrangement of and participation in the best of your ability and to the satisfaction of management.
- You shall solely be the Institute and will not seek employment / part time work anywhere else whether part-time or otherwise without express sanction of the Management.
- All copyright patents, papers published or discoveries / ideas developed by you during your employment shall vest with the Institute.

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