

SABERA FOUNDATION & RESEARCH INSTITUTE

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■ RAAFIAH COLLEGE OF EDUCATION
Bisauli Road, Near Dak Bangla
Tehsil Sahaswan, Distt. Budaun
Uttar Pradesh - 243638 (INDIA)
Website : www.rocgroup.org

Ref No. **SFRI/108/2022-23**

Date **1st May, 2023**

To,

Mr. Dheer Singh,
Vill. Khanaura, Amroha,
Uttar Pradesh-244255

Subject: Appointment for the post of Assistant Professor in Raafiah College of Pharmacy, Sahaswan, Budaun, U.P.

Dear Sir/Madam,

This is with reference to your application for the post of Assistant Professor and interview held. We are pleased to inform you that your name has been approved for the appointment.

Your appointment shall be in the pay scale of allowances as per PCI and Govt. of U.P. rules and regulation. Your appointment is strictly on the standard terms and conditions of the Govt. of U.P.

Initially your appointment is for a period of one year, which will be treated as probation period. After completion of satisfactory one year, either extension of another one year on probation will be given or you will be appointed on the regular employee's roll of the college. During probation period, if your service is not found to be satisfactory in the interest of the students and college, your service may be terminated as per standard procedure applicable in University/PCI/College without giving any notice and salary in lieu of the notice period.

Please deposit one month's salary as security or security amount will be deducted from your salary on pro rata basis for which necessary confirmation will be issued on the completion of two year in service (24 months from the date of joining). In case of continuation of service for three years, the security amount will be equal to three months' salary.

You are requested to submit the self-attested photocopy of your certificate.

Please sign the copy of this letter towards your acceptance. You have to join the duty on the date given to you by the college authorities.

Thanking you,


CHAIRMAN
SABERA FOUNDATION &
RESEARCH INSTITUTE

For and on behalf of the management,
Chairman,
Sabera Foundation and Research Institute

(Joining Report)

To,
The Chairman,
Sabera Foundation and Research Institute

Subject: Joining Letter

Sir,

In response to your appointment letter vide letter no. SFRI/107/2022-23 dated 01/05/2023 and in connection with the interview held on 24/04/2023, I would like to inform you that I am joining this institute for the post of Assistant Professor.

I am thankful to you for providing me the opportunity to serve this institute. I may assure you that I will perform my duties sincerely, honestly and to the best of my abilities.

I therefore request you to accept my joining.

Thanking you,

Yours faithfully,



Dheer Singh