



HR/POK/2023/11

To  
 Mr. Shubham Singh  
 C-3, Ganga, Moharab, Prayagraj  
 Tel: 9896114220  
 Email: shubham1999@gmail.com

Subject: Your offer letter


Dear Sir/Madam,

With reference to your application for the post of Lecturer, and subsequent interview, we are pleased to inform you that you have been selected for the job position with the following terms and conditions:

1. You are offered the position of Lecturer of your Institute.
2. Your appointment includes a salary of Rs. 15,000 (gross) per month.
3. You will be full-time employee of the Institute and you will not be permitted to engage in any other profession or the Institute work on regular basis or otherwise without a prior written consent of the management of the Institute.
4. In addition to teaching the students, you will be liable to carry out other assignments assigned to you, your administrative responsibility will include student, academic, teaching, research, service, community development, social involvement and other official matters pertaining to Department of Pharmacy, Administration and any other responsibilities to be assigned by any competent authority.
5. Your performance will be evaluated on the basis of teaching, duties and services performed by the Institute.
6. You will have probation period of 3 months, which can be extended if your performance after satisfactory completion of probation, your services will become regular. You will be given 15 days notice if you are not to be re-employed with the Institute.
7. Once you have accepted the terms & conditions of the appointment, you will be deemed to have accepted the terms & conditions of the Institute, and you will follow the Terms & Conditions and Appointment Agreement of the Institute, which are available on the website of the Institute. We are attaching a copy of the same for your reference. You are requested to read the same carefully.

Date: 15/05/2024

Warm Regards

  
 [Principal]  
 Badridhar Dwivedi College of Pharmacy  
 Moharab, Anapuri, Prayagraj, U.P.  
 Call: 9896114220  
 Email: [bdcp@bdcpmfr.in](mailto:bdcp@bdcpmfr.in)

The results of  
 Applied Personal Management Institute and Institute for Skills Education Society  
 A-1/55, Mohan Garden, Tughlakpur, New Delhi  
 E-mail: Pm@rediffmail.com

**Reference:** No consent to continue the syllabus attached herewith from the College of Pharmacy,  
 Thiruvallur SS.

Very True, Revised syllabus is being prepared for the first semester syllabus  
 of the first semester. Syllabus will be finalized in the first semester of the course. Every year  
 the syllabus for the first semester is revised and after the finalization the final  
 syllabus is prepared.

If you have any queries and suggestions, please do let us know.

**With Regards,**

**Dr. J. Jayaraman**  
 Head, First Semester  
 Pharmacy Syllabus

**550, Santhi Dhandi Nagar, Anna Nagar**

**Chennai - 600 024.**

**Ph: 98401 77777**