

10029071974/10

To

Mrs. Divyendra Kanya Kishoreya

2/2, 1<sup>st</sup> Floor, Stage  
Kashim, 101 - 20079,  
Uttar Pradesh

Subject: Offer letter

Dear Sir/Madam,

With reference to your application for the post of Lecturer and subsequent interview, we are pleased to inform you that you have been selected for the job position with the following terms and conditions:

1. You are chosen for the position of Lecturer of your discipline.
2. Your appointment includes a salary of Rs. 18,000 (per month).
3. You will be full time employee in the Institute that you will not be undertaking any assignment either full or part of the Institute either on temporary basis or otherwise without a prior written sanction of the management of the Institute.
4. In addition to teaching, the Institute is also engaged in the taking of tuitions/consultancy/lectures as assigned to you, your job responsibility shall include student counselling and career counselling, research, professional development, academic investment in student's education and activities relating to departmental, Institute and Hostel Administration and any other work assigned to you by any competent authority.
5. Your performance will be reviewed periodically as per the rules and regulations framed by the Institute.
6. You will be on a probation period of three months, which will be reviewed on the basis of your performance. After satisfactory completion of probation, your services will become regular upon satisfaction of the same. Your services may be terminated without any notice.
7. Once you become regular the Terms & Conditions of this appointment shall be governed by either a single Letter or Works or 3 Months as per the Institute.
8. You will abide by the HR Policy of the Institute and shall follow the appointment conditions framed by the Institute.
9. After joining, the Institute will follow the Rules of the Service and Appointment Agreement, which have been framed in detail on the Institute website as per the <http://bdcp.apmlt.in>, which are subject to change without any prior notice as per the Institute's policy.
10. You are requested to get your appointment letter signed and returned to the Institute.

Date: 15/09/2024

Warm Regards

[P. Prasad]

Buddhidhar Dwivedi College of Pharmacy  
Moharabi, Anapur, Prayagraj, U.P.

**Principal**  
Buddhidhar Dwivedi College of Pharmacy  
Moharabi, Anapur, Prayagraj