



LAKSHYA INSTITUTE

OF MANAGEMENT AND INFORMATION TECHNOLOGY

8 KM POWAYAN ROAD, SHAHJAHANPUR (UP)

To,
Mr. Jatin Jaiswal
Bareilly

Dated: 10/01/2023

Subject: Appointment Letter

Sir,

With reference to your application and subsequent interview and discussion held with the undersigned, we are pleased to offer you on the post of **Principal** Lakshya Institute of Management and Information Technology on following terms & conditions:

1. That you will be appointed from your date of joining.
2. During your tenure you will be paid salary according to PCI pay scale.
3. That you can discontinue your services with the Institute by giving at least 01 months notice or one month salary in lieu of the notice period.
4. That Institute can discontinue your services with a notice period of one month or one month salary will be provided if immediate relieving is desired by Institute.
5. That you will submit the certificate of medical fitness from C.M.O.
6. That you will be eligible for leaves as per Institute rules.
7. That you will be considered for other benefits as per Institute rules.
8. If above Terms & Conditions are acceptable to you, you are requested to provide a countersigned copy of this Appointment Letter along with your Joining Report to join us.

Thanking you.



H. Verma

Chairman

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