

ALKEM LABORATORIES LTD.

Regd. Office: "ALKEM HOUSE", Senapati Bapat Marg,
Lower Panel, MUMBAI 400 013, Phone: 3982 9999, Fax: 022 - 2495 2955
Email: contact@alkem.com Website: www.alkemilabs.com
CIN no.: L00305MH1973PLC174201

VISION

To achieve value driven leadership in
Indian Health Care Industry and beyond.
Through
Quality that is infinite
Service that cares
Hardwork that endures

Ref. No.: HR/CONF/50280/22112018/CY

Date: 22.11.2018

Employee Code- 00050280

**RAVINDRA,
PRIZMA
MEERUT.**

Dear Mr. RAVINDRA.,,

With reference to your appointment letter, we are pleased to confirm you in our organization as a "MARKETING EXECUTIVE" in grade "ME".

You will be based at "MEERUT".

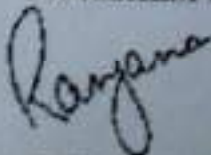
Your confirmation will be effective from **01.10.2018**. Your salary has been revised from the same date. The details are provided in **ANNEXURE-1**.

- 1 All other terms and conditions as mentioned in your appointment letter and said service rules will continue to apply to you and we reiterate that you will continue to abide by the rules and regulations of the company as applicable currently and as may be varied by the company from time to time.
- 2 In the event of any dispute regarding the terms & conditions of your appointment, you will be subject to the jurisdiction of the relevant courts of law at the headquarters of the company viz. Mumbai.
- 3 After confirmation, your services may be terminated by the company at any time by giving **1 MONTH** notice in writing or Fixed Gross salary (Basic + Allowances) in lieu of notice. Similarly if you desire to leave the services of the company you will have to serve one month notice period.

Please return a copy of this letter duly signed in token of acceptance.

With best wishes,

For ALKEM LABORATORIES LIMITED



**RANJANA JHA
DEPUTY GENERAL MANAGER - HR**

I accept the terms and conditions of this letter and the said services rules.

Signature