

DAYANAND DINANATH GROUP OF INSTITUTIONS EDUCATION SOCIETY

TO: Vijay Mishra
Sundernagar, Unnao, 221002, Unnao

DATE: 15/11/2023

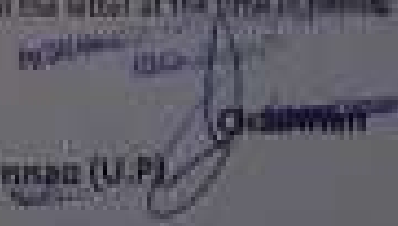
OFFER / APPOINTMENT LETTER

Dear Sir,

With reference to your application and subsequent interview held on 15/11/2023 the management committee is pleased to offer/ appoint you as the post of **Assistant Professor** in the **Mahatma Gandhi Institute of Pharmacy, Jagdishpur Aigain, Unnao (U.P.)** in the pay scale of 28,300-32,000 with an AGP of Rs. 10000 in the following terms and conditions :-

1. The nature of your appointment is regular basis.
 2. This appointment can be terminated on one-month notice from either side, or payment in lieu of that.
 3. As a full time employee, will not engage yourself in any other employment outside the institute and you are required to abide by the rules and regulations of the institute in letter and spirit as applicable and issued from time to time. Other terms and conditions including service rules will be provided to you separately.
 4. Your services are transferrable to anywhere in the interest of the institute.
 5. In case of your being found guilty of misconduct or violation of any of the conditions of appointment including the code of conduct and discipline of the institute, your service can be terminated forth without any notice or compensation in the lieu of that whatsoever.
 6. In addition to your regular duties, you may be assigned any other duty at the interest of college. You will also assist in supervision of the students for this institute.
 7. During the period of engagement the type of leave may be sanctioned to you:
 - a. Casual leave: one day on each completed month of service during first year of service or 12 day in a year in subsequent year.
 - b. Limited leave/F.L, one day the F.L will be accrued and credited in your current at the rate of one day on completion of each 11 days working the first accrual will be made after 11 months of continuous service.
 - c. Sick leave: 15 days in a year however during first year of service it is payable on pro-rata basis. The sick leave payable on half pay. At source of education of income Tax will be made on salary as per the income tax rules.
 8. You will be allotted a furnished accommodation when available in the campus. During this period you will be paid the monthly salary as per norms of PCUOG Government JBU/that rule.
 9. This offer/appointment letter is purely temporary subject to approval of state Govt, and concerned approval bodies with a probation period of one year.
- You are requested to join your duties before 28-11-2023 and submit the report at the time of joining.

Thanking You,


Chairman

cc to: (1) Mahatma Gandhi Institute of Pharmacy, Jagdishpur Aigain Unnao (U.P.)
(2) Guard file

