

Annexure- i

INSTITUTE FOR HIGHER EDUCATION AND HEALTH SCIENCES

Khasra No. 584, Vill : Milak-Duhai, Ghaziabad

Ref. ICIDA/2022/2072

Date: 12/07/2022

To,
Mr. Dweepak Kumar (Principal)
H. No. 89, Gali No.3,
Muradnagar, Ghaziabad

Appointment Letter

Dear Sir,

As per our telephonic conversation and reference to your application & E-mail with your all documents on 11 July 2022 and subsequent interview with us on 12 July 2022, we are pleased to appoint you as a Principal in our (INSTITUTE FOR HIGHER EDUCATION AND HEALTH SCIENCES). The following terms and conditions will govern your appointment

1. You will be required to maintain utmost secrecy in respect of Institution's policies, Institutions patterns.
2. You shall not leave the Institute before the completion of the academic session.
3. Your services may be terminated either by giving one month's notice or one month's salary in lieu of notice period during the probation period or extended probation period.
4. As a whole time employee of the Institute, you will apply yourself honestly, efficiently, and diligently towards the duties assigned to you.
5. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter..
6. You will confine to all rules and regulations in force/As amended time to time in this Institute and will obey all lawful orders of the Institute's.

If the above terms and conditions are acceptable to you, please confirm and give your consent to the same.

We welcome you to INSTITUTE FOR HIGHER EDUCATION AND HEALTH SCIENCES family and look forward to a fruitful collaboration.

With best wishes,

