



# P.L.N.M. COLLEGE OF PHARMACY

Charbana (Tarnan) Alberta (T59) 2G1G5

Application Form

Date: 08/01/2023

To: Mr. [Name]

### Letter of Appointment Letter to Mr. [Name]

With reference to your application and subsequent interview held on 08/01/2023 and in view of the recommendations of various committees the undersigned is pleased to appoint you as a Lecturer with the following terms and conditions:

- **SALARY** - To pay \$4,750 monthly
- **TERMS** - You are being appointed as a full-time employee of the Institute and should not be undertake any other assignment with any other educational institution or other kind of organization either on temporary basis or otherwise without the written consent of the management of the Institute. Your service on an probation period for six months from the date of joining and can be terminated by either side by giving one month's notice or payment of one month salary in lieu thereof.
- **RULES** - You will abide by all the rules and regulations of the Institute as may be notified from time to time and will report to the President of the Institute.
- **CONFIDENTIALITY** - You will keep all information of the Institute as a confidential and will not divulge to any person, firm or institution or convey any information for use they were deemed likely the benefit of your former or present or prospective employer.
- **NON-COMPLIANCE OF TERMS** - Upon completion of your term of relationship for any reason and whether you will have used to the President all papers and documents which may or may be in your possession relating to the affairs of the Institute and will not receive any of payments there from.

Please sign on the duplicate copy of this letter signifying your acceptance of the terms & conditions mentioned above.

PROFESSOR

[Signature]