



RADHA KRISHNA COLLEGE OF PHARMACY

(Approved by PCI, AICTE, BTE, AKTU LUCKNOW)

MEHARBIAN SINGH KA PURVA POST, MARDANPUR, DISTT. KANPUR NAGAR - 208021
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Date: 25-11-2020

Mr. Yogendra Kumar Dube
99-New Civil Lines-Vinayakpur
Kanpur-208024

APPOINTMENT LETTER

On the recommendation of the selection committee you are appointed as a **Head of Department** in this college with effect from the date you join your duty.

The appointment is given under the following condition.

1. The appointment is on probation for an initial period of 1 year.
2. You are not allowed to leave the institute before one year. However under special circumstances if you have to leave the institute before the specified date; you will have to give one month notice or in-lieu of this you will have to give one month salary. If the management wants to relieve you from your services you will be paid the salary till the last working day.
3. In no circumstances you are allowed to leave the institute in the middle of semester.
4. As a whole time employee, you are allowed to leave in the middle of semester.
5. As a whole time employee, you will not engage yourself in any other employment outside the institute and you are required to abide by the rules & Regulation of the institute as applicable & issued from time to time.
6. In addition to your regular duties may be assigned any other duty in the interested of the institute.

Expecting you best services and ensuring you will cooperation from the management.

Yogendra Kumar Dube

Director
Radha Krishna College of Pharmacy
Meharbian Singh Ka Purwa, Kanpur (U.P)

