



**Life Line**  
DISCIPLINE | SKILL | HONESTY

**EDUCATIONAL INSTITUTE**

LLE/LTR/NOV/2022/03

11.11.2022

Ref. no. ....  
10,

Date: .....

Mr. Rizwan Shahab,

**Subject: Appointment letter for the post of Assistant Professor**

Dear,  
Mr. Rizwan Shahab,

This has reference to your application and subsequent interview you had with us. The Management is pleased to offer you an appointment as **Assistant Professor in Life Line Educational Institute- Department of Pharmacy, Samenda, Azamgarh- 276128** on the following mentioned terms and conditions.

- **SALARY** As per PCI Norms.
- **SERVICE** You are being appointed as a fulltime employee of the institute and thereof will not undertake any other assignment with any other educational institute or other kinds of organization either on honorary basis or otherwise without the written consent of the management of the institute. Your service can be terminated by either side by giving one month's notice or payment of one-month salary in lieu thereof.
- **RULES** You will abide by all the rules and regulations of the institute as may be enforced time to time and will report to the Manager of the institute.
- **CONFIDENTIALLY** You will treat all information/affairs of the institute as a confidential and will not divulge to any person, firm or institute or company any information that you may come across during the tenure of your service with the institute and thereafter.
- **HANDLING OVER OF CHARGE** Upon completion of your tenure of relationship for one reason and another, you will hand over to the Manager all papers and documents which may at time be in your possession relating to the affairs of the institute and will not retain any of extracts there from.

Please sign on the duplicate copy of this letter signifying your acceptance of the terms & conditions enumerated above.

Yours Sincerely,



Life Line Educational Institute  
Samenda, Azamgarh-276128

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