

ROTARY SUNDER LAL EYE HOSPITAL



(A Community Project of Rotary Club, Chandausi)

Bisauli Gate, Chandausi-244412 (U.P.) India

E-mail : rotaryeyehospital1958@gmail.com | Website : www.sunderlalhospital.org



Ref.:

Date.:

10-07-2022

To,

Mr. Prashant Raghav

Moradabad


Subject: Offer Letter

Sir,

With reference to your application and subsequent interview and discussion held with the undersigned, we are pleased to offer you on the post of **Principal** in **Rotary Institute of Management and Technology** on following terms & conditions:

1. That you will be appointed on probation for a period of 1 (One) year from you date of joining and based on your satisfactory performance, you will be considered for confirmation. However, your services can be terminated without any notice during the period of probation.
2. During the period of probation you will be paid salary according to PCI pay scale. On successful completion of probation period you will be confirmed in the same scale.
3. That your services will commence from the date of joining.
4. That you can discontinue your services with the Institute by giving at least 01 months notice or one month salary in lieu of the notice period.
5. That you will submit the certificate of medical fitness from C.M.O.
6. That you will be eligible for leaves as per Institute rules.
7. That you will be considered for other benefits as per Institute rules.
8. If above Terms & Conditions are acceptable to you, you are requested to provide a countersigned copy of this Appointment Letter alongwith your Joining Report to join us.

Thanking you.


Chairman
PRESIDENT
ROTARY SUNDER LAL EYE HOSPITAL
CHANDAUSI