



श्री भट्ट बर्दस एजुकेशनल सोसायटी

कार्यालय - प्लॉट सं० आई-२, औद्योगिक क्षेत्र खलीलाबाद - संत कबीर नगर

Email :- educationalsocietysribhatt@gmail.com | Contact No :- 9670177777

पत्रांक...S.B.B.S./APPOINTMENT/ 2022

दिनांक...०३.०३.२०२२

APPOINTMENT LETTER

From,

Manager

Prabha Devi Paramedical College

Plot No.1-2, Industrial Area

Khallabad-Sant Kabir Nagar

To,

Brijesh Kumar S/O

Churamani Shrivastav

Guleli, Bareilly-U.P

PIN-243301

Mob.No- 6392536361

Subject-Job Offer letter for position of Principal.

Dear Brijesh Kumar,

Today we are happy to inform you that, we have decided to appoint you as the valuable principal of our institution Prabha Devi Paramedical College from the Date:- 01/04/2022. We were excited to be able to know about your rich experience and special abilities to properly handle an entire institution, and therefore we believe that you will be the perfect candidate for this position.

Your job responsibilities for our principal will be.

To oversee all the operations of higher-level of the institution.

Supervising teachers and teaching staffs.

Setting performance objectives for both the teachers and students

Implementing and monitoring the policies of school and safety protocols

Over viewing the administrative works.

Providing counselling to the teachers.

Handle emergencies and any kind of crises.

Ensuring a safe and clean environment for the students

Attend conferences to gain knowledge on new educational trends



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पत्रांक.....

दिनांक.....

Your compensation package will include:

Salary: 35,000 per month.


Vacation: Two weeks' vacation every year and Casual leave and sick leave.

Other benefits: Health care and travel allowances.

You are requested to submit this letter with your signature on the first day of your work to show your acceptance of our job offer. We are looking forward to receive your special guidance and help from now on. Please don't think twice to contact us at Mob.No-: 9918171233, Email-ID:- vijayrai.email@gmail.com if required.

Thank you very much

With regards,


 जॉइंट सेक्रेटरी
 श्री भट्ट ब्रदर्स एजुकेशनल सोसायटी
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