



KHALSA COLLEGE OF PHARMACY

Add :- NH-24, NAGRIYA RAMPUR ROAD MILAK (U.P.) 243701

CONTACT NO :- +91-9412809489,+91-9795795355

E-Mail Id:- kc.pharmacy@gmail.com

Ref :- KCP/2022/App/01

Date 22/06/2022

APPOINTMENT LETTER

To

Mr. Vimal Mohan Pandey
S/o Mr. Thakur Das Pandey
Kular, Milak - 243701.

Sir,

With reference to your application for the post of **Principal**, Khalsa College of Pharmacy and subsequent interview held with us, the management is pleased to offer the post of **Principal** on the following the terms and conditions :

1. That you will be appointed on the probation period of one year from your date of joining and will be confirmed on your satisfactory performance.
2. That you will draw a salary on the pay scale Rs. 15600-39100 with 8000 AGP per month. In addition, you will be eligible for other benefits like HRA, DA etc. as per Institute / Regulatory authority's rules.
3. That your services will commence the date of joining.
4. That you can discontinue your services with the institute by giving at least one month prior notice.
5. That you will submit the certificate of medical fitness from CMO.
6. That you will be eligible for the leaves as per institute rules.
7. That you will be considered for the other benefits as per institute rules.
8. That you will not undertake any part time/full time assignment, which may be competitive nature or otherwise without the prior written permission from the College.

If above terms and conditions are acceptable to you, you are requested to send a countersigned copy of this appointment letter alongwith your joining report to join us.

Thanking you,
With best wishes,

गुलशन कौर
Chairman