

Annexure-3

C.M. Educational Welfare Society

City Office - Shahi Niwas, Padleyganj, Gorakhpur-273001

Ref. CMCEW/1601/22/APP-02

Date 3 June-2022

To
Suraj Kumar Tripathi
S/O Anand Shanker Tripathi
02B Shivpur Singnari Mahadeva Gorakhpur

Qualification - Master of Pharmacy

Subject :- Offer Letter as HOD In C.M. Institute of Paramedical Sciences, 11 Km NH 28 Kasia Road, Kushmi, Rudrapur, Gorakhpur..

Dear Sir / Madam

With reference to your Application for the post of HOD In Our institution and subsequent interview and recommendation of selection Committee, we are please to offer you as faculty . The following are the terms and conditions of offer:-

1. Fixed salary of Rs., 26000/- (Twenty six thousand only) has been offered .
2. You are required to provide consent letter for joining the institute and NOC from previous institute.
3. Appointment letter will be provided to you on grant of approval from PCI and affiliation with state examining authority .You will be required to join the institution at the earliest but not later than one month from the date of the issue of appointment letter or before the commencement of the next academic session.
4. At the time of joining You will be required to provide relieving certificate from previous institute.
5. The nature of appointment will be on probation for One Year which may be extended up to one year more, if management is not satisfied with the services in the first year. During Probation period management reserves the right to terminate the services of the employee without assigning any reason, while the employee must finish one-month prior notice in case of leaving the job or one month salary in lieu thereof.
6. After completion of satisfactory probation period, this appointment can be terminated on one-month notice from either side, or payment in lieu thereof.
7. If at any time the information given is found to be incorrect or concealed your service shall be terminated with immediate effect without giving any notice or salary in lieu thereof.
8. This offer letter is purely temporary subject to approval of State Govt. and Affiliating Body .

Thanking You



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