

**SARLA DEVI SRI RAM BUDHISTH SHIKSHA SAMITI**  
VILLAGE AND POST RAMPUR THRIKOTAN, DISTRICT FATEHPUR, U.P.  
11001, Sarla Devi Srikram Budhisth Samiti

Ref No: 2023/2024/2023

Date: 18/11/2023

To  
Shashi Yadav  
Via the District Officer  
Lucknow

**OFFER/APPPOINTMENT LETTER**

With reference to your application and subsequent interview held on 16/12/2022 the management Committee is pleased to appoint you on the post of Assistant Professor in the Department of Sanskrit, Village And Post Rampur Thrikotan, District Fatehpur, U.P. on the following terms and conditions:-

1. The nature of your appointment is regular basis.
2. This appointment can be terminated on one-month notice from either side, or payment in lieu of that.
3. As a full time employee, you will engage yourself in any other employment outside the Institute and you are required to abide by the rules and regulations of the Institution in letter and spirit in application and bound to see other terms and conditions including service rules will be provided to you separately.
4. Your services are transferable to anywhere in the interest of the Institute.
5. In case of your being found guilty of misconduct or violation of any the conditions of appointment including the code of conduct and discipline of the Institute, your services can be terminated without any notice or compensation in lieu of that what is due.
6. In addition to your regular duties you may be assigned any other duty in the interest of College you will also assist in admission of the student for this Institute.
7. During the period of employment the types of leave may be sanctioned to you.
8. Casual leave- you are entitled to a maximum of 15 days of casual leave during first year of service or 12 days in a year in subsequent years.
9. Earned leave/PL, one day for PL will be accrued and treated in your service at the rate of one day on completion of each 11. Day working. The first accrual will be made after 11 month of continuous service.
10. Sick leave 8 day in a year however during first year of service it is possible as per rules that the sick leave payable at half pay. At source of deduction of income Tax will be made as early as per the income Tax Rules.
11. You will be entitled a furnished accommodation if you when available in the campus. During this period you will be paid the monthly salary (Gross) as per terms of SRE/PO/UP Government JNTU/Trust rules.
12. This offer/appointment letter is purely temporary subject to approval of your Govt. and concerned approval bodies with a probation period of one year commencing on the date of joining. This offer submitted the joining letter at the time of joining.

CC to 1. Accounts Department: Sarla Devi Sri Ram Budhisth Shiksha Samiti, Village And Post Rampur Thrikotan, District Fatehpur, U.P.

2. Guard File  
Thanking you.

**OFFICE OF THE DISTRICT OFFICER**  
LAW ENFORCEMENT DEPARTMENT  
LUCKNOW