



Natthu Singh College of Pharmacy

Recognized from All India Council of Technical Education & Pharmacy
Council of India, New Delhi
Affiliated to DIT Jalandhar

Ref. No. NSCP/2022/APP/001

Date: 01/07/2022

Appointment Letter

To,

Mrs. Naina Mathur
B/o Vijay Kumar Mathur
Sector D-1 near Law University, LDA Colony
E-mail: Pradeeb-226012

Dear Madam,

With reference to your application and discussion with management committee, the management committee of the Institute is pleased to appoint you as "Principal" with effect from 01 July 2022 (in the pay scale as per AICTE/PCI norms, on the following terms and conditions:

1. You are required to submit the certificate in support of your education, professional qualification, experience, Date of Birth, declaration, medical fitness for verification together with one set of copies thereof and one passport size photograph for record at the time of reporting.
2. You will be governed by the rules & regulation including conduct, discipline & administrative orders, and any sub-rules and/or order of the Institute that may come into force time to time.
3. You are required to devote full time to assigned duties and shall not conduct directly or indirectly any other trade or business whatsoever which is likely to interfere with the due & efficient discharge of the Institute duties.
4. As per the Income Tax-Rules, it is mandatory for all the employees to furnish PERMANENT ACCOUNT NUMBER (PAN) of their employees while filling up, finally TDN return with the Income Tax Department. Hence you are requested to provide your PAN or enable us to process your return.
5. In case any change in your address, during the course of your tenure with the organization, it shall be your duty to intimate the management within a week from the date of such changes.
6. We look forward to a fruitful association with you and expect 100% dedication and commitment from you.
7. With the above terms & conditions and acceptance of you, kindly sign the duplicate copy of this letter a token of your acceptance and retain the same as safeguard.

With 100% Dedication,


Principal

Natthu Singh College of Pharmacy
Jalandhar


Vice-Chancellor

Natthu Singh College of Pharmacy
Bhatnagar, Bahadurgarh, Jalandhar
Chandigarh