



# Global Genius College

KUMHER ROAD, SONKH (Mathura)  
Mob. 09411443342, 7409066064

To,  
Mr. Atyendra Kumar  
Vill Nagla khutia Hayatpur Mathura

## Subject: Appointment Letter

R/Sir

With reference to your application and subsequent interview held on 03/09/2022 and as per the recommendations of selection committee the undersigned is pleased to appoint you as a Principal on regular basis, in above institute w.e.f 10/10/2022 on the following terms and conditions:-

- **SALARY** As per norms.
- **SERVICE** You are being appointed as a full time employee of the institute and thereof will not undertake any other assignment with any other educational institute or other kinds of organization either on honorary basis or otherwise without the written consent of the management of the institute. Your service are on probation period for one year from the date of joining and can be terminated by either side by giving one month's notice or payment of one month salary in lieu thereof.
- **RULES** You will abide by all the rules and regulations of the institute as may be enforced time to time and will report to the President of the Society.
- **CONFIDENTIALLY** You will treat all information/affairs of the institute as a confidential and will not divulge to any person, firm or institute or company any information that you may come across during the tenure of your service with the institute and thereafter.
- **HANDLING OVER OF CHARGE** Upon completion of your tenure of relationship for one reason and another, you will hand over to the President all papers and documents which may at time be in your possession relating to the affairs of the institute and will not retain any of extracts there from.

I am joint in this college  
on date 10/10/22

अतिका  
अध्यक्ष

कृष्णा मैमोरियल फुलकॉन्शन् सोसाइटी  
सोनिहाट्टी, गौख (मथुरा)

Principal  
Global Genius College  
Kumher Road, Sonkh, Mathura