



Makhanlal Educational Trust

APPOINTMENT LETTER

Dated:- 08.01.2023

Ref No.: MD/94/2023-303

To,
Dr. Hari Pratap Singh S/O Om Prakash Singh
R/O 5/11 Mohaddi pur, UP 273008

Subject: Appointment as Head of Department in Shekhar College of Pharmacy and Nursing, Lucknow.

Your services will be governed on contract base as per rules and regulations of the institute and other terms and conditions will be as follows:

1. Please refer to your CV and subsequent interview.
2. You have been appointed as Head of Department on salary 40,000/- per month at Shekhar College of Pharmacy and Nursing, Lucknow.
3. You will be on probation for a period of one year from the date of joining the duty. The probation period can be extended. Your services may be dispensed with or without any advance notice if your performance.
4. You are required to serve the institute for minimum period of one year and shall not leave between the semester at any time.
5. You will be required to carry out all the duties of the post and also other academic and administrative work that would be entrusted to you from time to time.
6. During the probation period, your services are liable to be terminated at any time without assigning any reason and without any notice or any payment in lieu of notice.
7. In case you want to leave the job one month's notice to the management will be required or will have to deposit one month's salary.
8. You will not allow accept any other remunerative/non remunerative work while in service.
9. You will be required to abide by the rules and regulations of this institute as enforced from time to time.
10. You are required to obtain no objection certificate from the institute for applying any outside job or any further studies (regular course or distance course).
11. TDS will be deducted as per norms.
12. Please acknowledge and confirm acceptance.

Copy To: -
Personal File.
A/C Section for NA


(Nihit Shekhar)
Managing Director