

# JAI SHRE BALAJI GRAMODYOG SEWA SANSTHAN

KARIKAN DHATA FATEHPUR (U.P.) Pin 212641

Ref...CSKSPS/2022/03

Date...11/11/22

## OFFER LETTER

Dear Mr./Mrs.-...*Dr. Narayan Singh*

Pursuant to your offered and subsequent interviews, we are pleased to inform you that you are offered for the lecture post on the following terms and condition.

- You are offered Rs. 25000/- per month Salary (all included allowances) & free Accommodation.
- Teaching/Administrative /Academic activities will be as agreed between you & the Chairman/ Administration.
- Your working hours will be as per the policy of Chaudhari Shiv Kumar Singh Pharmacy College It may be varying from time to time.
- During period of your services you shall not enter into any other service or business work or public office part time or full time without the permission of the management
- If you want to leave the job, one month prior notice will be compulsory .To assure the one month notice from both side for resignation /termination of service & or as per rules.
- If you resign without prior information of the above mentioned period, we will not pay your one month salary.
- All other terms and condition of services including those not specified or covered by this letter will be governed by the rules and procedures of the organization (Chaudhari Shiv Kumar Singh Pharmacy College ) from time to time.
- In case if at any time any administrative /disciplinary action is taken against you notice of one month from the management side will not be applicable.
- If the above terms and conditions are acceptable to you please return it to us in duplicate duly signed conveying your acceptance of terms and conditions.
- You will provide free Accommodation (if Provided will be decided by the management).

Copy to-

1. Management Jai Shri Bala ji Gramodyog sewa Sansthan Karikan Dhata FTP .
2. Principal, Jai Shri Bala ji Gramodyog sewa Sansthan Karikan Dhata FTP .
3. Account Section, Jai Shri Bala ji Gramodyog sewa Sansthan Karikan Dhata FTP
4. Personal File.

Sign Of Applicant

*Dr.*

*Dr. Narayan Singh*  
Manager  
Jai shri Balaji Gramodyog  
Sewa Sansthan  
Dhata-Fatehpur  
Authorized Signature