

SUMITRA DEVI EDUCATIONAL TRUST

Village- Tindauli, Post- Chormá, Tahsil- Jaisinghpur, District- Sultanpur,
Pin Code : 228142, (U.P.) Mobile No.- 7907663525, Email- kkypc2022@gmail.com

Ref. :-SDET/2022-23/18

Date: 16-11-2022

To

Mrs. Anand Patel
Village B-hari Harauli,
District Sultanpur, U.P.

APPOINTMENT LETTER

To

With reference to your application and subsequent interview held on 08.10.2022, the management committee is pleased to appoint you as the post of Professor in the B. Sc. Women Pharmacy College, Chormá, Sultanpur on the pay scale of Rs. 17400-21000 with an AWP of 0001 on the following terms and conditions:-

1. The nature of your appointment is regular basis.
2. The appointment can be terminated on one month notice from either side, or payment in lieu of that.
3. As a full time, employee will not engage yourself in any other employment outside the Institute and you are required to abide by the rules and regulations of the Institute. Letter and rules are applicable and based there on time. Other terms and conditions including service rules will be provided to you separately.
4. Your services are transferable in any case in the interest of the Institute.
5. In case of your being found guilty of misconduct or violation of any of the conditions of appointment including the code of conduct and discipline of the Institute, your services can be terminated forthwith without any notice or compensation in the law of that whatsoever.
6. In addition to your regular duties, you may be assigned any other duty in the interest of college. You will also be responsible for the students for this institute.
7. During the period of engagement, the types of leave may be availed as per:-
 - a. Casual leave - one day for each completed month of service during first year of service or 14 days in 2 year or 10 months in 1 year
 - b. Earned leave - 15 days for the 1st year will be accrued and credited in your account on the basis of one day for each month of each 12 days working. The first accrual will be made after 24 months of continuous service.
 - c. Sick leave - 15 days in a year however during first year of service it is provided on pro-rata basis. The sick leave payable on full pay. An accrual of deduction of Income Tax will be made on salary as per the Income Tax forms.
8. You will be provided a furnished accommodation @ 11 and when available in the Institute. During this period, you will be paid the monthly salary as per scales of ACTE/UP Government AWP/0001 etc.
9. This offer/appointment letter is pending approval of State Council and concerned authority and it will be provision period of one year.

You are requested to join your duties before 15.12.2022 and submit the joining letter in the form of joining

Thanking you,


Sumitra Devi

Principal

Chief In-charge (Admin) Department, B.Sc. Women Pharmacy College, Fakhara
Tindauli, 228142


Anand Patel
228142