

Ramratti Devi College of Pharmacy,

Vill-Sajhauri, Chunar, Distt-Mirzapur (UP.)

JOINING REPORT

Name : Puneet Singh Designation : Lecturer

Date of Joining 25/08/2023

Father/Husband's Name : Midhilesh Kumay Singh

Date of Birth : 01/04/1987

Address Vill- Dadarey Post-Rajgarh Distt- Mirzapur


Signature of Employee

रामरत्ती देवी कालेज आफ फार्मसी

सझौली, चुनार, मीरजापुर (उ०प्र०) पिन कोड न०- 231304

Ref. No. :- RDCOP/2022/17

Date...14/12/2022

Mr. Puncet Singh
Vill-Dadara, Rajgarh
Mirzapur (UP.)

Subject: Offer Letter for the Post of Lecturer

Dear Puncet Singh

This is with reference to your application and subsequent interview held on 14/12/2022. We are pleased to offer you for the position of **Lecturer at Ramratti Devi College of Pharmacy, Sajhauri, Chunar, Mirzapur (UP)** as per the terms mutually agreed upon. The terms in brief are as under.

- You will be on contractual assignment for a period of two years and same may be extended at the discretion of the management, depending upon your Performance and contribution towards the institute.
- Your compensation package would be as per the **PCI/State Government norms** during the discussion with you on 14/12/2022.
- Please return the duplicate copy of this offer letter as acceptance of the offer.

You will be on probation for first month, during this period you may be terminated on immediate basis without any notice in case your performance is not up to the expectation of the management. Further you would not be allowed to leave the duty service of the institute in mid of the session. In case if you desire to leave the service of the institute but not during the session, you will have to give a notice of fifteen days or salary in lieu thereof. You shall be governed by service conduct rules of the **Ramratti Devi College of Pharmacy, Sajhauri, Chunar, Mirzapur (UP)**.

Your services may be transferred to any other office, campus at the discretion of the Management. You may be deputed on any other official duty in addition to lecture on any week day as per service rules of **Ramratti Devi College of Pharmacy**.


You would be governed by the service rules of **Ramratti Devi College of Pharmacy**.

We welcome you at **Ramratti Devi College of Pharmacy** and hope that your skills and expertise will help to move our institution to achieve greater heights.

All the best
Sincerely,



(Principal)
Ramratti Devi College of Pharmacy,
Sajhauri, Chunar,
Mirzapur



Signature
Acceptance