



Ref. No.: UCP/H.R./Sep-2022/5101

Date: 08/09/2022

To,  
Mr. Amit Kumar Singh

Subject: Appointment Letter

Dear,

In response to your application seeking a Faculty position in the department of Pharmacy, we are pleased to appoint you as Associate Professor on a consolidated salary of Rs.45,661 per month, subject to fulfillment of following rules and regulations of the institute:

- (i) Your initial service period will be on probation till satisfactory approval from the head of institution with a minimum period of one year.
- (ii) Your performance will be reviewed every three months during probation period.
- (iii) You will be required to carry out all the duties of the post and also other academic and administrative work that would be entrusted to you from time to time.
- (iv) During the probation period, the management reserves the right to terminate your services without giving any notice or salary.
- (v) In case you want to leave the job, you may do so, only after completion of the semester. One month's notice to the management will be required or you will have to deposit one month's salary. However, it is the prerogative of the management to relieve you within the period of notice.
- (vi) You will be entitled for vacation only if you are going to continue in next academic year / semester.
- (vii) You will not be entitled for salary of non-teaching or vacation period if the information of discontinuation of service is received by any means during or immediately after vacation.
- (viii) You will enroll in Phd. (if applicable) within first year of service from a recognized institution.
- (ix) You will not be allowed to accept any other remunerative/non remunerative work while in service.
- (x) You will be required to abide by the rules and regulations of this institute as enforced from time to time.
- (xi) You are required to obtain no objection certificate from the college to apply for any out side job / Phd. / M.Pharm. or any other course.

Your joining date is July 2023

General Secretary  
Shiv Ram Das Gulati Memorial Society

Accepted