

S.S. COLLEGE OF PHARMACY

Manpur Kalan, Khair, Aligarh

Date: 1st Nov., 2022.

Mr. DHARMENDRA KUMAR

Address- M.No. E414, Sec-Gama 1, Rampur Jagir, G.B. Nagar - 201306

Subject: Appointment Letter for Principal

Dear

Refer to your application for the Principal position and subsequently an interview held in our office on 1st Nov., 2022, we are pleased to offer you an appointment as "Principal", on the following terms and conditions:

1. Your cost to college Management (CTC) would be (Mention the amount in numbers & words) and the break-up of the CTC is as follows:

- | | |
|----------------------------------|-----------|
| • Basic Salary: | 44,500 /- |
| • HRA: | _____ |
| • Ex-Gratia/Bonus: | _____ |
| • Child Education Allowance: | _____ |
| • Transport Allowance: | _____ |
| • Uniform Maintenance Allowance: | _____ |

The salary of the staff is confidential hence you are requested not to reveal the same to others.

2. You have to follow the rules & regulations as given by the college Management. You are not supposed to divulge any information of the college or its management during job period or after completion of job.

3. During the job period your Services can be terminated by giving one month notice from either side, you're job automatically stands terminated on completion of your job period.
4. This job offer does not obligate the college to give you regular employment during or after the conclusion of your job period, nor does it give you the right to pursue employment with the college during or after your job time.

Yours faithfully,

**SS COLLEGE OF PHARMACY,
MANPURKALAN, KHAIR,
ALIGARH**

**MIR. SACHIN SHARMA
Manager**

Acceptance

I have read the terms and conditions of this appointment and confirm my acceptance of the same.


(Signature and Date)
Mr. DHARMENDRA KUMAR