

RAM SAJIVAN SAVITRI DEVI INSTITUTE OF MEDICAL SCIENCE

(Ram Gulam Seva Sansthan)

Bariyarpur, Baghaura, Barabanki, Uttar Pradesh- 225412

Ref.: R S S D/HR/12/2022/195

19/12/22

To,
Mr. O.P.Verma
Vill.Nipaniya, Post Keshwpur
Basti -272155

Appointment Letter

Dear Sir,

1. With reference to your application for the post of Principal against our advertisement published in newspaper, we are pleased to appoint you as a Principal in our institute as per the recommendation of the selection committee.
2. You will be on probation for a period of one year. In case of unsatisfactory performance or discontinuation of our course by AICTE/UPTU, your services will be terminated or probation period extended at the discretion of management. Confirmation of job shall have to be in writing only.
3. The terms and conditions for the service to the post offered to you have been explained in detail at the time of interview and subsequent discussion for which we have already received your acceptance.
4. As per rule your services can be terminated at any time with one month notice or with one month advance salary. Your absence from duty continuously for more than five days without information will be considered as resignation from the services.
5. You will be reporting to the Chairman, Ram Sajeewan Savitri Devi Institute of Medical Science and will act as per his directives from time to time or as policy of the management for the betterment of the Institute. You are required to give your consent for joining the institute since June 2020.
6. One month prior notice or one month salary (in case you want to leave without notice of one month) will be required before leaving the job, failing which the appropriate action may be taken against you.

We look forward to a long happy association with you.

(Prashant Verma)
Chairman

CC to:

1. The Principal,
2. The Accounts Section,
3. Personal File

(Prashant Verma)
Chairman